

Westfield Township Board of Trustees

Regular Meeting
September 5, 2017

Trustee Schmidt called the regular meeting to order at 7:00 PM. Roll call: Thombs – aye, Schmidt – aye, Likley- absent.

Comments from the floor

None

Minutes to be approved

Thombs makes a motion to accept the August 21, 2017 public hearing Wind Energy meeting minutes as corrected; seconded by Schmidt. Roll call: Schmidt – aye, Thombs- aye, Likley – absent. The motion passes.

Schmidt makes a motion to accept the August 21, 2017 regular meeting minutes as corrected; seconded by Thombs. Roll call: Thombs- aye, Schmidt –aye, Likley – absent. The motion passes.

Schmidt makes a motion to accept the August 25, 2017 special meeting and general business meeting minutes as submitted; seconded by Thombs. Roll call: Schmidt – aye, Thombs- aye, Likley – absent. The motion passes.

Zoning Report Carolyn Sims

- ZI Sims presented the Westfield Terrace plat for Phase I for the Trustee signatures as provided by Mr. Bennett and approved by the BZA on July 26, 2017. This is the July 13, 2017 print of the documents. Signatures are good for 60 days. Phase 1 will be for 28 lots. The recent activity relates to adding storm water collection, expanding the retainage pond and additional grading. Mr. Bennett was thanked for his patience by the Trustees.
- Five (5) zoning certificates were issued for 6831 Buffham Road, Ryan Road and Greenwich Road. This includes 3 new houses and 2 Pole Barns.
- ZI Sims will provide a comprehensive zoning certificate issuance report and this will also be provided to the County Auditor as required.
- As a follow up the North Coast Soccer public records request, it was determined that the audio for the June 5, 2017 is the last remaining item to be submitted.
- Trustee Schmidt and ZI Sims observed during soccer activity that North Coast Soccer was in compliance with their permitting.
- A Zoning Committee Meeting will take place on September 7, 2017 at 6:30 PM regarding the Greenwich Road Text Amendment.
- ZI Sims & Zoning Secretary Porter cleaned up their files and presented FO Evans with the files for review and destruction per the policy.

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Road Report

- Lee Evans presented a plan for striping of the Township roads and is waiting for a final cost estimate from Duramark August 21, 2017.
- There may be a paving of a portion of Buffham Road in 2018, Evans will work with the County on further details.
- The mow tractor is 10 years old. A decision whether to keep it or trade it in is being researched. A new tractor is \$110K and trade in is approximately \$50K. If the tractor is replaced the preference would be to have a rotary head vs. the flail arm.
- If time allows, the slag bin will be moved.
- The Township needs to be diligent in removing the dead ash trees.
- Stuckey Road culvert replacement is about 2/3 complete. Back filling was being done on September 5, 2017. Vasel Brothers requested Evans deliver the check on Wednesday, September 6, 2017
- The cemetery was mowed to the creek line and weeds will be sprayed in the spring, 2018.

Cemetery

N/A

Fire Station Report

- A discussion relating to Medina County Commissioners giving Lafayette Township land for their new Fire Station. It was further discussed whether a call should be placed to get assistance from the county for the land as it relates to the Safety Services Building. The Lafayette land was already owned by the County as opposed to the Township's land being privately owned.
- \$2,199.37 Election Fee add to costs to date for Safety Services Building.
- \$8,000.00 DS Architecture invoice received this week.
- Close to \$191K has been spent to date for the Safety Services Building. FO Evans will update her records to reflect these recent invoices.
- Upon the election being successful a discussion may be necessary with the Village of Westfield Center to assist in deferring some of these costs of the new Safety Services Building.

Old Business

- There is a reported issues from ZI Sims as it relates to interference with her cell phone while in the building. Trustee Schmidt
- Solid Waste – no updates.
- Cell Tower – No further updates from Mike Lyons.
- Hall Rentals
 - None as of this date for September.

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New Business

- N/A

Announcements

- September 14, 2017 – Public Meeting on Safety Service Building – 6:30 @ Township Hall
- September 18, 2017 – Regular Meeting 7:00 PM
- September 27, 2017 – Public Meeting on Safety Service Building – 6:30 @ Village Hall

Fiscal Officer's Report

Thombs makes a motion to pay the bills in the amount of \$27,656.33 as presented; seconded by Schmidt. Roll call: Schmidt – aye, Thombs – aye, Likley - absent. The motion passes.

- Uniontown Septic Tanks - \$2,146.00 – basin and lids for drains.
- Vasel Brothers - \$13,101.97 – Stuckey Road work.

Supplemental Appropriations

- From Contingency to R & M Building - \$500 for extra lights
- From Contingency to Road & Bridge - \$1000 for Tax Collection Fee

Fund Status - \$301,486.92 Checking, \$119,629.65 CD.

The following reports are given to the Trustees for their review:

- Appropriation Report
- Fund Status
- Payment Register – all payments from the day after the last meeting
- Cash Summary by Fund
- Revenue Status

No Correspondence

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Thombs makes a motion to adjourn at 8:21 PM; seconded by Schmidt. All said aye.

Respectfully submitted by:

Michelle English

Date approved: September 18, 2017

ABSTAINED

Trustee Michael Schmidt, Chair

Trustee James Likley

Trustee William Thombs